



AMES AREA METROPOLITAN PLANNING ORGANIZATION

AMES | GILBERT | STORY | BOONE

**TRANSPORTATION TECHNICAL COMMITTEE  
MEETING MINUTES**

**MARCH 4, 2021**

**AMES CITY HALL 515 CLARK AVENUE**

**9:00AM-MEETING HELD ELECTRONICALLY**

**Attendance:**

**TRANSPORTATION TECHNICAL COMMITTEE MEMBERS**

▲	Tracy	Peterson	Ames Municipal Engineer	
▲	Damion	Pregitzer	Ames Traffic Engineer	
▲	Justin	Clausen	Ames Operations Manager	
▲	Kelly	Diekmann	Ames Director of Planning and Housing	
▲	Justin	Moore	Ames Long Range Planner	
▲	Barb	Neal	CyRide Transit Director	
X	Scott	Kruse	Boone County Engineer	
▲	Darren	Moon	Story County Engineer	
▲	Gerry	Peters	Ames Community School District	
▲	Dan	Culhane	Ames Economic Development Commission	
▲	Sarah	Lawrence	Iowa State University Campus Planner	
▲	Darla	Hugaboom	Federal Highway Administration	†
▲	Gerri	Doyle	Federal Transit Administration	†
▲	Andy	Loonan	Iowa Department of Transportation	†
▲	Zac	Bitting	Iowa Department of Transportation	†
▲	<i>Present</i>		<i>Alternate Attendee</i>	*
X	<i>Absent</i>		<i>Non-Voting Members</i>	†

**STAFF AND GUESTS IN ATTENDANCE**

1	John	Joiner	Ames Director of Public Works
2	Mark	Gansen	Ames Civil Engineer
3	Kyle	Thompson	Ames Transportation Planner
4	Shari	Atwood	CyRide Transit Planner
5	Laura	Colebrooke	Principal Clerk

**I. CALL TO ORDER**

The regular meeting of the Ames Area Metropolitan Planning Organization Transportation Technical Committee was called to order by Damion Pregitzer at 9:00AM.

**II. APPROVAL OF AGENDA OF THE MARCH 04, 2021 MEETING**

MOTION: (Pregitzer/Clausen) to approve the agenda of the March 04, 2021 meeting.

*MOTION PASSED: 7-0*

**III. APPROVAL OF THE MINUTES OF THE SEPTEMBER 03, 2020 MEETING**

MOTION: (Neal/Clausen) to approve the minutes of the September 03, 2020 meeting.

*MOTION PASSED: 7-0*

**IV. RECOMMENDATION ON ADJUSTED SYSTEM AND FREIGHT RELIABILITY (PM3) TARGETS**

Kyle Thompson, Transportation Planner, began by saying this item is for PM3 Targets. He said it is required that the Iowa Department of Transportation have these targets. The report provided updates on two-year targets and which would allow the Department of Transportation to adjust their four-year targets. Mr. Thompson said the items displayed on the screen are ones the DOT has chosen to adjust. He said as the MPO, they are required to either confirm support of the targets or set their own quantifiable targets by March 29<sup>th</sup>. He said the suggestion is to Recommend to Policy Committee for approval.

MOTION: (Pregitzer/Peters) Recommend Alternative 1 for approval to the Transportation Policy Committee for approval.

*MOTION PASSED: 7-0*

**V. RECOMMENDATION ON TRANSIT ASSET MANAGEMENT (TAM) TARGETS**

Mr. Thompson said the FTA has developed rules for the Transit Asset Fund. Every year CyRide approved a new transit asset management plan. He noted that CyRide updated their targets in fall of 2020. He said it would be appropriate for the MPO to update their targets to match those of CyRide. He recommends going to the Policy Committee for approval.

Ms. Atwood said that 47% of vehicles passed their useful life benchmark due to losing the Assistant Director and the Pandemic. She explained the target for 2021 is 22%.

MOTION: (Clausen/Peters) Recommend Alternative 1 to Policy Committee for approval

*MOTION PASSED: 7-0*

**VI. RECOMMENDATION ON TRANSIT SAFETY TARGETS**

Mr. Thompson said the FTA requires the MPO have a state safety plan. MPO's are required to adopt initial safety Targets by April 31<sup>st</sup>, 2021. He said he would Recommend to the Policy Committee for formal approval.

MOTION: (Pregitzer/Diekman) Recommend Alternative 1 to Policy Committee

*MOTION PASSED: 7-0*

**VII. RECOMMENDATION ON THE DRAFT FY22 TRANSPORTATION PLANNING WORK PROGRAM (TPWP)**

Mr. Thompson said every year the MPO creates a new program for the next fiscal year. He displayed the work activities on the screen as well as the Major Activities and Products. The MPO

is responsible for developing planning documents. He said that Data Services is new. The objective is to provide access to web-based transit data and to strengthen performance-based planning efforts. He commented that there was an increase in transit planning funding slightly from last year.

Ms. Atwood said CyRide was awarded a grant for Bus Stop data, will show how many people boarded at a stop every day. She said she hopes it will be installed by end of July 2021.

MOTION: (Clausen /Moore) Recommend Alternative 1 to recommend to Policy Committee for approval

*MOTION PASSED: 7-0*

**VIII. RECOMMENDATION ON AMENDMENT TO THE FY21-24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Thompson said there are CyRide projects to amend to the 21-24 TIP. He noted there were awarded ICAP funds on 01/13/21. He said the funding for FY 22 and the process takes longer and will have to be amended into the current TIP to access funds in a timely manner. He said the projects to add are listed on the slide on the screen. He noted that like last year, this is just the next phase of those projects.

MOTION: (Pregitzer/Neal) Recommend Alternative 1 to the Policy Committee for approval

*MOTION PASSED: 7-0*

**IX. ELECTION OF CHAIR & VICE-CHAIR FOR THE TRANSPORTATION TECHNICAL COMMITTEE**

Mr. Thompson said the MPO needs to elect a Chair and Vice-Chair for the upcoming year. He said voting members can do perform the elections. Mr. Clausen nominated Damion Pregitzer as Chair and Kelly Diekmann as Vice- Chair. Mr. Peters said he would second the motion.

MOTION: (Clausen/Peters) Recommend Damion Pregitzer as Chair and Kelly Diekmann as Vice-Chair

*MOTION PASSED: 7-0*

**X. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE**

No Non-Action items

**XI. UPCOMING DATES**

- A. Transportation Policy Committee Meeting  
March 23, 2021-6PM- Zoom Meeting**
- B. Transportation Technical Committee Meeting  
May 20, 2021-9AM-Microsoft Teams Meeting**
- C. Transportation Policy Committee Meeting  
May 25, 2021-6PM- Virtual Zoom Meeting**

**XII. ADJOURNMENT**

MOTION: (Pregitzer /Gerry) Adjourn meeting of the Technical Transportation Committee at 9:42 AM.

*MOTION PASSED: 7-0*

Minutes prepared by Laura Colebrooke